

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

January 16, 2019

5:30 P.M.

1070 Faraday, Santa Ynez, CA

BOARD MEMBER MEMBERS PRESENT: David Beard, Karen Jones, Frank Mueller, Bob D'Ambra

OTHERS PRESENT: Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Jones called the meeting to order at 5:30 p.m.
2. **ROLL CALL:** Beard, Jones, D'Ambra, Mueller Absent: Maler
3. **PLEDGE OF ALLEGIANCE:**
4. **DIRECTOR COMMENTS:** None
5. **PUBLIC COMMENTS:** None
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

A. Approval of Minutes of the Regular Meeting of December 18, 2018.

B. Approval of Disbursements from December 15, 2018 through January 11, 2019.

Director Mueller motioned to approve the consent agenda as presented, Director Beard seconded, and the motion passed by a roll call vote: ayes; Beard, Jones, D'Ambra, Mueller, Absent: Maler.

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**
 - A. Adopt Resolution 19-01, a Resolution of the Board of Directors of the Santa Ynez Community Services District initiating proceedings for annexation of assessor's parcel No. 141-211-046. **Director Beard motioned to approve Resolution 19-01, a Resolution of the Board of Directors of the Santa Ynez Community Services District initiating proceedings for annexation of assessor's parcel No. 141-211-046, Director D'Ambra seconded and the motion passed by a roll call vote: ayes; Beard, D'Ambra, Jones, Mueller absent: Maler**

- B. Audit Report: Listen to presentation from the District's auditor Jeff Palmer and accept the audit report for June 30, 2018 as submitted by Fedak and Brown. **The Board listened to the presentation by Jeff Palmer from Fedak and Brown. Director D'Ambra motioned to accept the audit report for June 30, 2018 as presented and Director Mueller seconded and the motion passed by a roll call vote: ayes; Beard, D'Ambra, Jones, Mueller absent: Maler**
- C. Discussion and possible action on City of Solvang's final billing for fiscal year 2017/2018. **Director Mueller motioned to approve the City of Solvang's final bill for fiscal year 2017/2018 for \$89,275.00, Director Beard seconded, and the motion passed by a roll call vote: ayes; Beard, Jones, D'Ambra, Mueller, absent; Maler**
- D. Discussion and possible action regarding providing a Chief Plant Operator and other plant operation personnel as needed while Buellton continues to recruit wastewater personnel. **No action was taken, and staff will bring this item back at a special meeting.**
- E. Mid-Year Budget Report: The Board will review the financial report for the period ending December 31, 2018 and approve mid-year budget adjustments. **Director Beard motioned to approve the mid-year budget with the budget adjustments of \$2000.00 education/seminars, travel/meetings, utilities and \$24,000 to the Solvang WWTP.**
- F. Discussion and possible action on purchasing additional capacity in the City of Solvang wastewater treatment plant. **Board consensus to direct staff to work with Cannon Engineering to verify the amount of capacity needed.**
- G. Discussion and possible action on Ad Hoc Committee recommendations for public outreach. **No action was taken, and the AD Hoc committee shared their 30-60-90 day plan for public outreach. The Ad Hoc committee will bring it back at a future meeting.**
- H. Discussion and possible action on undertaking the process to convert to elections by District. **No action was taken and Staff will bring the price of a demographer back to the Board.**

8. **INFORMATIONAL ITEMS:**

- A. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 12-31-18. **In the Five Star account the District received \$11,952.38 in interest at 2.28%, Rabobank money market received \$225.03, the Wells Fargo and Farmers Bank CD's received \$1,768.98 and the total cash amount is \$3,808,250.32.**

9. **REPORTS:**

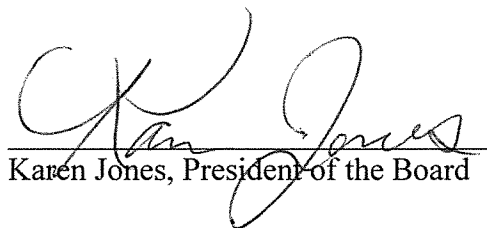
- A. **Manager's Report**
 - See charts for the flows
 - **Horizon Drive – homeowners were sent a letter of interest and the District received 13 yes and 1 no out of the 17 homeowners and the cost is under**

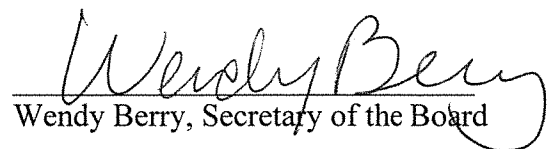
\$400,000

- **January 28th is SBCSDA at Glen Annie**
- **LAFCO election paperwork was received and will be on the next agenda**

- B. **Legal Counsel's Report – California Environmental Quality Act (CEQA) change exemptions to existing facilities and the District needs to look at the Districts guidelines and amend them if needed in order to comply with the new CEQA guidelines.**
- C. **Secretary/Treasurer's Report –None**
- D. **Committee Reports – AD Hoc for public outreach will continue to meet and the finance committee will meet in March or April.**
10. Tentative agenda items: Purchasing Capacity Solvang Plant, Horizon update, California Voters Rights Act (CVRA) Sewer Code, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance
11. **ADJOURNMENT: The meeting was adjourned at 7:42 p.m.**

APPROVED:


Karen Jones, President of the Board


Wendy Berry, Secretary of the Board