

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

January 17, 2018

5:30 P.M.

1070 Faraday, Santa Ynez, CA

BOARD MEMBERS PRESENT: David Seymour, Karen Jones, Carl Maler, Frank Mueller

OTHERS PRESENT: Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Seymour called the meeting to order at 5:35 p.m.
2. **ROLL CALL:** Jones, Seymour, Mueller, Maler Absent: Higgins
3. **PLEDGE OF ALLEGIANCE:** David Seymour led the Pledge of Allegiance.
4. **DIRECTOR COMMENTS:** None
5. **PUBLIC COMMENTS:** None
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

A. Approval of Minutes of the Regular Meeting of November 15, 2017.

B. Approval of Minutes of the Regular Meeting of December 20, 2017.

C. Approval of Disbursements from December 16, 2017 through January 12, 2018.

Director Seymour motioned to approve the consent agenda as presented above, Director Mueller seconded, and the motion passed by a roll call vote: ayes; Jones, Seymour, Mueller, Maler, absent: Higgins

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**

A. Adopt Resolution 18-01, a Resolution of the Board of Directors of the Santa Ynez Community Services District initiating proceedings for annexation of assessor's parcel No. 141-211-009.

Director Seymour motioned to adopt Resolution 18-01, a Resolution of the Board of Directors of the Santa Ynez Community Services District initiating proceedings for annexation of assessor's parcel No. 141-211-009, Director Jones seconded

**and the motion passed by a roll call vote: ayes; Jones, Seymour, Maler, Mueller
Absent: Higgins**

B. Presentation of Financial Report for fiscal year 2016/2017. **This item was pulled until the February meeting because Jeff Palmer from Fedak and Brown was not able to attend because of the road closure.**

C. Discussion and possible action on Ad Hoc Committee report for public outreach. **The Ad hoc committee had no report.**

D. Appointment of committee assignments for 2018. **Director Mueller motioned to table this item until the next meeting, Director Seymour seconded, and the motion passed by a roll call vote: ayes; Mueller, Jones, Seymour, Maler Absent: Higgins**

E. Discussion on District goals for 2018. **The General Manager reviewed the 2018 goals with the Board.**

F. Discussion and possible action on formation of Collective Bargaining Committee for labor negotiations with Teamsters Local 986. **There was a consensus of the Board to move this item before the consent agenda. Director Seymour motioned to not form a collective bargaining committee at this time, Director Mueller seconded, and the motion passed by a roll call vote: Jones, Seymour, Maler, Mueller Absent: Higgins.**

8. A. Designation of labor negotiator (s) for negotiations with Teamsters Local 986. **There was consensus of the Board consensus to move this item to follow 7 F. Director Seymour motioned to appoint Nate Kowalski, Labor Attorney and Jeff Hodge, General Manager as labor negotiators, Director Mueller seconded, and the motion passed by a roll call vote: ayes; Mueller, Seymour, Maler Abstain: Jones**

B. Public comments on closed session conference with labor negotiators (s). **Joan Jamieson thanked the Board for moving the closed session back to the end of the meeting.**

C. Closed Session: Conference with labor negotiators (s)
(Pursuant to Government Code 54957.6)
Agency designated representative(s): To be determined in open session prior to closed session meeting. **Item 8 was moved to follow 7F and then moved to 11.5. The Board adjourned into closed session at 7:00 p.m. The Board returned to open session at 7:41 p.m. with no reportable action on item 8.**

9. **INFORMATIONAL ITEMS:**

No items

10. **REPORTS:**

A. General Manager Report:

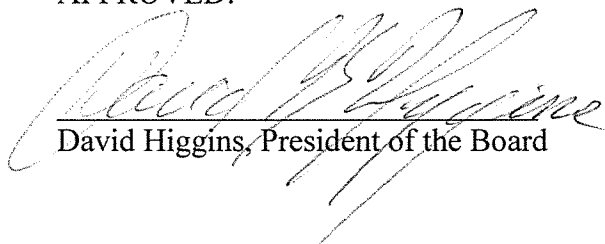
- Monthly Flows - Please see attached charts.
- GIS Implementation - Staff has access to the GIS information and has begun training.

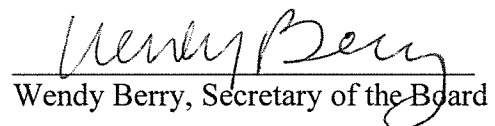
- Provided Sand and Sand Bags during rain/storm event.
 - Sewer line cleaning has been on going by staff.
 - Assisted Los Alamos CSD using sewer camera to locate sewer assets.
 - Fiber Optics – Probable installation April 2018.
 - Santa Barbara CSDA monthly meeting – The next CSDA meeting will be held at Buellton/Santa Ynez Valley Marriot the January 22, 2018 starting at 6:00 pm.
- B. Legal Counsel's Report – Senate Bill 448 the District is required to file a financial report with State Controller and LAFCO. Then the State Controller files a report with those in compliance and the inactive districts. Then they file a report with LAFCO if a District is inactive and LAFCO is required to take steps to dissolve the inactive District.
- C. Secretary/Treasurer Report:
- Conflict of Interest 700 form notification will be sent out electronically from the County e-disclosure system with instructions on how to file it electronically. If you need your password reset, notify me and I can reset it.
 - Ethics training AB 1234 for Director Higgins and Maler are due by March 2018 and for Directors, Mueller, Jones and Seymour is January 2019.
 - Enclosed is information on upcoming workshops and trainings from CSDA, BHI Management Consulting and the CSDA SDLA's Special District Leadership Conference.
- D. Committee Reports – None

11. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.

12. **ADJOURNMENT:** Director Higgins adjourned the meeting at 7:42 p.m.

APPROVED:


 David Higgins, President of the Board


 Wendy Berry, Secretary of the Board