

SANTA YNEZ COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

February 21, 2018

5:30 P.M.

1070 Faraday, Santa Ynez, CA

**BOARD MEMBERS PRESENT:** David Seymour, Karen Jones, Carl Maler, David Higgins

**OTHERS PRESENT:** Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Higgins called the meeting to order at 5:36 p.m.
2. **ROLL CALL:** Jones, Seymour, Higgins, Maler Absent: Mueller
3. **PLEDGE OF ALLEGIANCE:** David Seymour led the Pledge of Allegiance.
4. **DIRECTOR COMMENTS:** None
5. **PUBLIC COMMENTS:** None
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

A. Approval of Minutes of the Regular Meeting of January 17,2018.

B. Approval of Disbursements from February 16, 2018 through March 16, 2018.

**Director Higgins motioned to approve the consent agenda as presented above, Director Seymour seconded, and the motion passed by a roll call vote; ayes: Jones, Seymour, Higgins, Maler, absent: Mueller**

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**
  - A. **Audit Report:** The Board will listen to a presentation by the District's auditor, Jeff Palmer and accept the audit report for June 30, 2017 as submitted by Fedak and Brown. **Director Higgins motioned to accept the audit report as presented by Fedak and Brown for June 30, 2017, Director Seymour seconded and the motion passed by roll call vote; ayes: Higgins, Jones, Maler, Seymour Absent: Mueller**

- B. Approve Budget to Actual for fiscal year ending 06-30-17. **Director Seymour motioned to approve the budget to actual for fiscal year ending 06-30-17, Director Higgins seconded, and the motion passed by a roll call vote; ayes: Higgins, Jones Maler, Seymour Absent: Mueller**
- C. Mid-Year Budget Report: The Board will review the financial report for the period ending December 31, 2017. **Director Higgins motioned to approve the mid-year budget report as presented, Director Seymour seconded, and the motion passed by a roll call vote; ayes: Higgins, Jones, Maler, Seymour Absent: Mueller**
- D. Discussion and possible action on Ad Hoc Committee report for public outreach. **The Adhoc committee reviewed their ideas. No action was taken.**
- E. Appointment of committee assignments for 2018. **Director Higgins motioned to have the committees remain the same for 2018 as they were in 2017, Director Seymour seconded and the motioned passed by a roll call vote; ayes: Higgins, Jones, Maler, Seymour Absent: Mueller**
- F. Discussion and approval of Blue Ribbon Committee for Recycled Water Facilities Plan Study. **Director Higgins motioned to approve formation of a blue-ribbon committee for the recycled water facilities plan study, Director Seymour seconded and the motion passed by a roll vote; ayes: Higgins, Seymour, Maler Noes: Jones Absent: Mueller**
- G. Update and possible action on LAFCO bill for West Santa Ynez Annexation. **Director Jones motioned to approve the LAFCO bill and authorize staff to pay \$29,097.66 for West SY Annexation, Director Seymour seconded, and the motion passed by a roll call vote; ayes: Higgins, Jones, Maler, Seymour Absent: Mueller**
- H. Update on labor negotiations with Teamsters Local 986. **Tentative dates have been scheduled for labor negotiations.**

8. **INFORMATIONAL ITEMS:**

- A. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 06/30/17. **Total interest earned was \$1,442.85, interest rate for LAIF was .92%, total cash is \$2,897,554.32.**
- B. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 12-31-17. **Total interest earned was \$5,343.05, the interest rate for LAIF was 1.18%, Five Star MM was 1.14%, total cash was \$3,194,596.11.**
- C. Status of Reserves for fiscal year ending 06-30-17. **The reserve balance for period ending 06-30-17 is \$2,897,554.**

9. **REPORTS:**

A. General Manager Report:

- Faraday Drainage Project is still underway
- UV to chlorine conversion is almost finished, reuse water will be used for the roundabout on Hwy 154/246
- Jeff and Wendy completed HR updates for 2018
- AED is installed, the County will be notified that there is one located at the District
- Staff completed CPR training
- One of the goals for 2018 was to find funding, Prop 1 funding was rewritten for DAC, the District will continue to pursue that funding, the District will apply for other funding
- Legislation is introduced to require all special districts to have a website
- Monday, February 26 is the SBCSDA meeting at Glen Annie, RL Johnson will get the contractor of the year award
- March 26 is the SBCSDA meeting at the Marriott, LAFCO election is for a regular and alternate Board Member
- Next 60 days staff will apply for the transparency award through CSDA

B. Legal Counsel's Report – Senate Bill 831 will prohibit capacity fees for Additional Dwelling Units (ADU's) and the language is not clear about charging sewer service fees which conflicts with Prop 218.

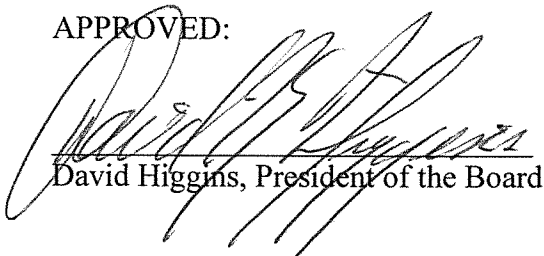
C. Secretary/Treasurer Report: The District received CALOES payment for our emergency claim of \$21,863. I attended the Public Engagement class at the Davenport Institute.

D. Committee Reports – None

10. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.

11. **ADJOURNMENT:** Director Higgins adjourned the meeting at 7:38 p.m.

APPROVED:

  
David Higgins, President of the Board

  
Wendy Berry, Secretary of the Board