



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
Minutes of April 15, 2020**

NOTE: This meeting was held via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020)

1. 5:30 PM OPEN SESSION/CALL TO ORDER FLAG SALUTE:

President Jones called the meeting to order at 5:35 pm and Director D'Ambra led the flag salute.

2. ROLL CALL:

Secretary Berry called the roll. Directors Present: Jones, D'Ambra, Redfern, Director Beard and Mueller attended by teleconference Staff Present: Interim General Manager John D'Ornellas, Secretary/Treasurer Wendy Berry. Legal Counsel, Rick Battles by teleconference.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment

4. CONSENT ITEMS: The following items are considered routine and may be approved by a single action. If discussion is desired, items may be removed from the Consent Agenda by any Board member and will be considered separately. If an item is removed for discussion, separate action must be taken to approve the item. Board members may ask questions or request clarifications without removal of the item from the Consent Agenda. Members of the public may comment on Consent Agenda items prior to Board action.

- A. Approval of Regular Meeting Minutes of March 18, 2020
- B. SYCSD Treasurer's Dashboard March Report
 - 1. Approval of Disbursements from March 13, 2020 to April 9, 2020
 - 2. Profit & Loss Budget Performance
- C. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 03-31-2020

Director Mueller motioned to approve the consent agenda as presented, Director Beard seconded and the motion passed by a roll call vote:

AYES: Redfern, Jones, D'Ambra, Beard, Mueller

5. ACTION ITEMS:

- A. **Sanja Cota Motor Lodge:** The cash bond of \$11,740.00 is what Sanja Cota gave the District was for the work constructed in the Cal Trans right-of-way which consists of a manhole and a 10" line out of the right-of-way. The District will still need to acquire an easement from Sanja Cota to access Horizon Drive. Resolution 20-01 is for the Grant of Rights for the sewer facilities. The easement deed gives the district the easement for the sewer facilities. Director Beard motioned to adopt Resolution 20-01, approve the easement deed and withhold 25% of the cash bond, Director Beard amended his motion to adopt Resolution 20-01, approve the easement deed and refund 100% of the cash bond, Director Mueller seconded and the motion passed by a roll call vote:

AYES: Beard, Mueller, Jones, Redfern, D'Ambra

- B. **Capacity Charge Model:** Clayton with Tuckfield & Associates gave a presentation on the financial model for Horizon Drive and Stadium Drive. The Board reviewed the capacity charge model that will be used as we determine the costs of loan term, rate and project cost. This model will allow us to determine the capacity fees as the variables are updated. No public comment was received. Director D'Ambra motioned to receive and file the capacity charge model, Director Redfern seconded and the motion passed by a roll call vote:

AYES: Redfern, Mueller, Jones, Beard, D'Ambra

- C. **LAFCO Election:** Director Jones recused herself from the meeting. Director D'Ambra motioned to appoint Director Mueller as the voting representative and to vote for Director Jones for both the regular and alternate seats for LAFCO. Director Redfern seconded and the motion passed by a roll call vote:

AYES: D'Ambra, Redfern, Mueller, Beard Absent: Jones

6. REPORTS:

- A. **Manager's Report:** Staff filed the form with FEMA to remain eligible in case the District is impacted by COVID-19, the GM recruitment is moving forward, Friday will be our last day with the City of Buellton as their Chief Plant Operator, and staff has begun the SRF loan process.
- B. **Legal Counsel's Report:** The bill that is proposing public agencies to keep emails for two years is on hold for this year.

C. **Secretary/Treasurer's Report:** The District should receive the property tax revenue as scheduled.

D. **Committee Reports:** No report

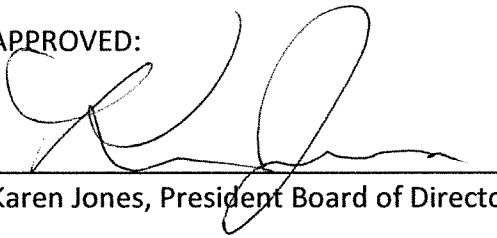
7. DIRECTORS COMMENTS:

The Board appreciates everything John, new Interim General Manager is doing.

8. ADJOURNMENT. Director Jones adjourned the meeting at 7:27 p.m.

The next regular Board of Directors meeting is scheduled for Wednesday May 20, 2020.

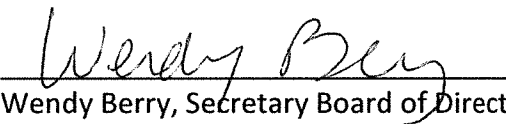
APPROVED:



A handwritten signature in black ink, appearing to read 'Karen Jones', is written over a horizontal line.

Karen Jones, President Board of Directors

ATTEST:



A handwritten signature in black ink, appearing to read 'Wendy Berry', is written over a horizontal line.

Wendy Berry, Secretary Board of Directors