

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

April 18, 2018

5:30 P.M.

1070 Faraday, Santa Ynez, CA

BOARD MEMBERS PRESENT: David Seymour, Karen Jones, Carl Maler, Frank Mueller

OTHERS PRESENT: Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Mueller called the meeting to order at 5:32 p.m.
2. **ROLL CALL:** Jones, Maler, Mueller, Seymour Absent: Higgins
3. **PLEDGE OF ALLEGIANCE:**
4. **DIRECTOR COMMENTS:** None
5. **PUBLIC COMMENTS:** 3084 Tiana Place would like a mainline extension down Tiana Place so he can hook up to sewer and would like to know a timeline.
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

A. Approval of Minutes of the Regular Meeting of March 21, 2018.

B. Approval of Disbursements from March 18, 2018 through April 13, 2018.

Director Seymour motioned to approve the consent agenda as presented above, Director Mueller seconded, and the motion passed by a roll call vote; ayes: Jones, Seymour, Maler, Mueller

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**
 - A. Approval of SBLAFCO out-of-agency service agreement for 821 Friendship Lane. **Director Seymour motioned to approve the out-of-agency service agreement for 821 Friendship Lane on the terms to be drafted by legal counsel upon request of the property owner and approved by the General Manager and authorize the general manager to sign on the District's behalf, Director Mueller seconded, and the motion passed by a roll call vote; ayes: Jones, Maler, Mueller, Seymour.**

- B. Consider change to installment payment plan policy to include vacant lots. **Director Mueller motioned not to change the policy to allow for vacant lots, Director Seymour seconded, and the motion passed by a roll call vote; ayes: Jones, Maler, Mueller, Seymour**

- C. Consideration and approval of Installment Payment Plan agreement for APN#143-302-006 and direct staff to undertake the proceedings to develop and bring back the approval resolution for the installment payment plan. **Director Jones motioned to deny the installment payment agreement for APN #143-302-006 because the current policy does not allow for it, Director Mueller seconded, and the motion passed by a roll call vote; ayes: Jones, Maler, Mueller, Seymour**

- D. Special District appointment to Santa Barbara LAFCO. **Director Seymour recused himself from the meeting and he left the board room because he has a financial interest in the nomination. Director Mueller motioned to nominate Director Seymour for the alternate position on LAFCO, Director Maler seconded, and the motion passed by a roll call vote; ayes: Jones, Maler, Mueller**

- E. Review and make comments on proposed LAFCO budget. **Comments were more transparency on fees, menu of services, LAFCO be independent from the County and no action was taken.**

- F. Integrated Water Management Plan (IRWM) Program: Consider approving Memorandum of Understanding with Santa Barbara County. **Director Mueller motioned to approve the memorandum of understanding to participate in the IRWM program with Santa Barbara County, Director Seymour seconded, and the motion passed by a roll call vote; ayes: Maler, Mueller, Seymour Noes: Jones**

- G. Update on labor negotiations with Teamsters Local 986. **The meeting has been rescheduled for April 27 at 10:00 p.m.**

8. **INFORMATIONAL ITEMS:**

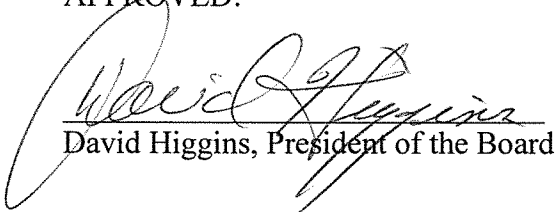
- A. Treasurer Report – Submittal and review quarterly cash position pursuant to Government Code §61053 for quarter ending 03-31-18. **The District earned 1.52% monthly interest in the Five Star Bank account, 1.42% in LAIF quarterly, and earned \$1138.72 in interest in the Wells Fargo, American Express CD and has a total balance of \$2,996,639.00.**

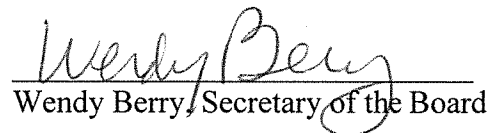
9. **REPORTS:**

- A. General Manager Report:
 - **The Chumash Water Recycling Facility won Recycled water Agency of the Year for small system of the year award at the 2018 California WaterReuse Annual Conference.**
 - **Auxiliary Dwelling Units (ADU) – we currently have 11 applications pending**
 - **Commercial change of use – we currently have 2 applications pending**
 - **GIS Implementation – Record drawings have been added to our data base/system.**
 - **Smart Covers are scheduled to ship April 20th. The covers are scheduled to be installed May 14-18.**
 - **Fiber Optics – Scheduled for mid-May installation.**

- **Santa Barbara CSDA monthly meeting – The next CSDA meeting will be held at Glenn Annie April 23, 2018 starting at 6:00 pm. Ray Stokes Executive Director of the CCWA will be the Speaker.**
 - B. Legal Counsel's Report – A case went to court regarding a low bidder for public works contracts. Be careful reviewing the bids.
 - C. Secretary/Treasurer Report: SDRMA will reimburse the District up \$1000.00 for safety equipment. The District will be purchasing a new sniffer. The Special District Leadership Foundation has a District of Distinction Accreditation Program with 4 levels. The District is currently in the review process for the first level for the Transparency Certificate.
 - D. Committee Reports – The AD Hoc committee for the Reuse Facilities Plan has not had a meeting.
- 10. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.
- 11. **ADJOURNMENT: Director Mueller adjourned the meeting at 8:17 p.m.**

APPROVED:


David Higgins, President of the Board


Wendy Berry, Secretary of the Board