

SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR MEETING MINUTES

May 16, 2018

5:30 P.M.

1070 Faraday, Santa Ynez, CA

BOARD MEMBERS PRESENT: David Seymour, Karen Jones, Carl Maler, Frank Mueller, David Higgins

OTHERS PRESENT: Jeff Hodge-General Manager, Wendy Berry-Secretary/Treasurer, Rick Battles-Legal Counsel

1. **CALL TO ORDER:** Director Higgins called the meeting to order at 5:41 p.m.
2. **ROLL CALL:** Higgins, Jones, Maler, Mueller, Seymour
3. **PLEDGE OF ALLEGIANCE:**
4. **DIRECTOR COMMENTS:** Director Higgins attended the CSDA Governance training and recommends all the board members attend the training.
5. **PUBLIC COMMENTS:** None.
6. **CONSENT AGENDA: (ACTION-VOTE)**

The following items are considered routine and non-controversial and may be approved by one motion if no member of the Board asks to have an item removed. If discussion is desired, the item may be removed from the Consent Agenda by any Board member and will be considered separately. Questions or clarifications may be made by the Board members without removal from the Consent Agenda. All individual items on the Consent Agenda are approved by a single vote that approves the entire Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

- A. Approval of Minutes of the Regular Meeting of April 18, 2018.
- B. Approval of Wastewater Committee Meeting Minutes of May 09, 2018.
- C. Approval of Disbursements from April 14, 2018 through May 11, 2018.

Director Seymour motioned to approve the consent agenda as presented, Director Higgins seconded and the motioned passed by a roll call vote: ayes; Higgins, Jones, Maler, Mueller, Seymour.

7. **ACTION ITEMS: (ACTION-ROLL CALL VOTE)**
 - A. Inspection program for unauthorized connections. **The Board gave staff direction to bring back the current policy and increase the budget for 18/19 to include the costs of the inspection program.**

- B. Consideration and approval to review and update District policies.
The Board requested to have a Board orientation packet.
- C. Adopt Resolution 18-04, Resolution of the Board of Directors of the Santa Ynez Community Services District electing to have sewer fees and charges collected on the tax roll for fiscal year 2018/2019, directing the preparation and filing a report, fixing the time and place for hearing and providing for notice thereof. **Director Seymour motioned to adopt Resolution 18-04, Resolution of the Board of Directors of the Santa Ynez Community Services District electing to have sewer fees and charges collected on the tax roll for fiscal year 2018/2019, directing the preparation and filing a report, fixing the time and place for hearing and providing for notice thereof and put the public notice hearing on the website, Director Higgins seconded and the motioned passed by a roll call vote: ayes; Higgins, Jones, Maler, Mueller, Seymour.**
- D. Discussion and possible action on the Ad Hoc Committee recommendations for the Recycled Water Facilities Plan Study. **Director Jones motioned to spend up to \$1500.00 for advertising in the SYV Star and the Tuesday edition of the SYV News for advertising, Director Higgins seconded, and the motion passed by a roll call vote: ayes; Higgins, Jones, Maler, Mueller, Seymour. The Board directed staff to run the ad 5th and 19th in the SYV Star and the 29th and 12th in the SYV News free edition and also made changes to the advertisement and application.**
- E. Discussion and possible action on hiring a facilitator to conduct the Blue-Ribbon Committee for the Recycled Water Facilities Plan Study. **Director Jones motioned to table this item until the Blue-Ribbon Committee was formed, the motioned failed due to no second, Director Seymour motioned the AD Hoc Committee of Director Higgins and Jones will proceed to find a facilitator to bring to the Board for decision, Director Higgins seconded and the motioned passed by a roll call vote: ayes; Higgins, Jones, Maler, Mueller, Seymour.**
- F. Approval of City of Solvang's final invoice for fiscal year 2016/2017. **This item was moved before 7A. Director Jones motioned to approve the payment for the City of Solvang's final invoice of \$72,294.00, Director Seymour seconded and the motion passed by a roll call vote: ayes; Higgins, Jones, Maler, Mueller, Seymour.**
- G. Selection of an Independent Special District Director to serve on countywide RDA Oversight Board. **Director Higgins motioned to vote for Craig Geyer for the RDA Oversight Board, Director Seymour seconded, and the motion passed by a roll call vote: ayes; Higgins, Maler, Mueller, Seymour Noes; Jones.**
- H. Discussion and possible action on seeking professional services to review and update the Sewer System Management Plan (SSMP). **The Board gave direction to staff to bring back a facilitator who could update, revise and complete the SSMP.**

8. **INFORMATIONAL ITEMS:**

- A. None

9. **REPORTS:**

A. General Manager Report:

- Monthly Flows - Please see attached charts.
- Solvang WWTP enhanced treatment study has been received and is being reviewed. This will provide an estimate of future costs to SYCSD for Solvang's future plant upgrade.
- Auxiliary Dwelling Units (ADU) – we currently have 7 applications pending.
- Smart Covers. The covers were installed Wednesday May 9th.
- Fiber Optics – Scheduled for mid-May installation.
- Santa Barbara CSDA monthly meeting – No May Meeting.

B. Legal Counsel's Report – **SB 831 regarding ADU's will eliminate all fees including service fees but was amended for water and sewer to still collect user fees.**

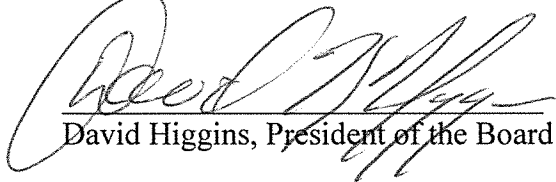
C. Secretary/Treasurer Report: **The District received the SDRMA safety award reimbursement of \$1000.00 for a new sniffer.**

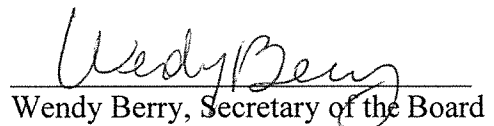
D. Committee Reports – **Both the WWTP committee and the AD Hoc committee for the Reuse Facilities Plan held meetings.**

10. Tentative agenda items: Sewer Code, Employee Handbook, Mainline Sewer Extension Agreement, Design Specifications, revise water softener ordinance.

11. **ADJOURNMENT: Director Higgins adjourned the meeting at 9:13 p.m.**

APPROVED:


David Higgins, President of the Board


Wendy Berry, Secretary of the Board