



**SANTA YNEZ COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
Minutes of August 19, 2020**

**NOTE: This meeting was held via teleconference, pursuant to the Governor's Executive Order
N-29-20 (March 17, 2020)**

1. CALL TO ORDER-5:30 PM OPEN SESSION

President Jones called the meeting to order at 5:30 pm.

2. ROLL CALL:

Secretary Berry called the roll. Directors Present: Jones, D'Ambra, Beard, Redfern
Teleconference: Director Mueller and Legal Counsel, Rick Battles. Staff Present: General
Manager Jose Acosta, Secretary/Treasurer Wendy Berry.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment

5. CONSENT ITEMS:

- A. Approval of Special Meeting Minutes of July 22, 2020.
- B. SYCSD Treasurer's Dashboard July Report
 - 1. Approval of Disbursements from July 18, 2020 to August 13, 2020
 - 2. Profit & Loss Budget Performance

Director Beard motioned to approve the consent agenda as presented, Director Redfern seconded and the motion passed by a roll call vote:

AYES: Redfern, Jones, D'Ambra, Beard, Mueller

6. ACTION ITEMS:

- A. **Public Hearing** – Public hearing on approval of installment payment plan, election to have installment payments collected on tax roll, and imposition of lien to secure payment for 3250 Samantha Dr. APN# 141-360-025. Consider adopting Resolution 20-09, approving the installment payment plan for 3250 Samantha Drive. In March 2017, the Board of Directors adopted Resolution 17-01 establishing an installment payment plan for capacity fees and related costs. On July 22, 2020, the Board of Directors approved the installment payment plan agreement for 3250 Samantha Drive and directed staff to publish a notice of public hearing and bring back the approval resolution at the next meeting. The public hearing

notice was published on August 6, 12, and 18, 2020. The approved costs are \$25,023.44 to be paid over 19 years commencing in fiscal year 2021/2022. The public hearing was opened at 5:35 p.m. and closed at 5:36 p.m. with no comments or objections. Director Beard motioned to overrule any and all objections and approve Resolution 20-09 approving the installment payment plan for 3250 Samantha Drive, Director Mueller seconded, and the motion passed by a roll call vote:

AYES: Beard, Redfern, Jones, D'Ambra, Mueller

- B. Review Conflict of Interest Code** – The Political Reform Act, Government Code sections 81000 et seq., requires state and local governmental agencies to promulgate and adopt conflict of interest codes. On August 15, 2001, the Board of Directors adopted the first conflict of interest code. Per Government Code Section §87306.5, each local agency is required to review their Conflict of Interest Code beginning July 1st of each even numbered year. The deadline for filing the notice is October 1, 2020. The Conflict of Interest Code was last reviewed by the Board of Directors at the August 15, 2018 and no amendment was required. The Board of Directors reviewed the conflict of interest code. Director D'Ambra motioned to direct the General Manager to complete the 2020 Local Agency Biennial Notice with no amendment required, Director Beard seconded and the motioned passed by a roll call vote:

AYES: Beard, Redfern, D'Ambra, Jones, Mueller

- C. Horizon Drive Mainline Project Updates** – The general and financial section of the CWSRF loan application has been submitted. District staff is working with the District Engineer and the environmental consultant to complete the technical and environmental information. Once this information is completed, the technical and environmental sections will be submitted. Staff is also working on a reimbursement resolution so the District can recoup prior monies spent once the loan has been awarded and finalized. Hamner and Jewell have continued the process of procuring the easements for the Larson, Lee, Hart parcels. The appraiser is expected to visit the Lee property and Hamner and Jewell's staff will be conducting the appraisal for the Hart and Larson property.
- D. Review and approve amendment to Engineering Services Agreement with Cannon Corporation** – At the July 22, 2020 board of directors meeting, the Board directed staff to review the Cannon Corporation engineering contract. The original agreement for engineering services between the CSD and Cannon Engineering was approved and signed on July 30, 2004. A GIS amendment was signed in October 2014. Section 8.1 Indemnification and Insurance of the contract has been revised. Director D'Ambra motioned to approve the amended engineering service contract, Director Redfern seconded and the motion passed by a roll call vote:

AYES: Beard, Redfern, Jones, Mueller, D'Ambra

7. REPORTS:

A. Manager's Report – The first month, I attended several meetings and introduced myself. I reviewed core values with the employees. We will be reviewing policies. The design and construction specs and sewer code need to be updated.

B. Legal Counsel's Report – The Supreme Court decided rates can't be challenge by a referendum

C. Secretary/Treasurer's Report – The candidate filing period closed and two of the three incumbents filed. After the election, the third seat will need to be filled. The Sienna Way annex finally got approved on August 6, 2020 by LAFCO.

D. Committee Reports – None

8. DIRECTORS COMMENTS:

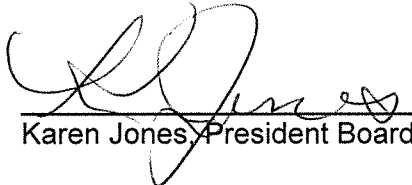
Director Jones stated if residents have issues with streets, the Santa Barbara County Public Works Department works in Santa Ynez on a rotated schedule. If residents have problems with their streets they should write a letter to the County Supervisor so when the Public Works Department is in the area, they can plan to fix the issue with the streets.

9. ADJOURNMENT. Director Mueller motioned to adjourn the meeting at 6:25 p.m., Director Beard seconded, and the motion passed by a roll call vote:

AYES: Beard, Jones, Redfern, D'Ambra, Mueller

The next regular Board of Directors meeting is scheduled for Wednesday, September 16, 2020.

APPROVED:



Karen Jones, President Board of Directors

ATTEST:



Wendy Berry, Secretary Board of Directors